

VILLAGE OF PORT DICKINSON
Work Session
May 22, 2012
5:00pm

Officers Present:	Mayor	Kevin M. Burke
	Trustees	Robert Aagre
		James DeGennaro
		Richard Felo
	Clerk	Susan Fox
	Treasurer	Cheryl Miller
Absent	Trustee	Michael Cashman

1. Engineer Lake has advised that any parking over the curb, between the curb and sidewalk or edge of pavement and sidewalk will result in serious damage to water shutoff, telephone lines or other utility pipes in that area. Mayor Burke will contact Attorney Kline to amend the appropriate section(s) of the Village Code.
2. Proposed Amendment to the Village of Port Dickinson Employee Personnel Policy.

Current policy as follows:

ARTICLE 14 - VACATIONS

- 1.) All employees, covered by this document shall be entitled to vacations as follows:
 - Five (5), days during the first year after six (6) months of service.
 - Ten (10) days after completion of two (2) through four (4) years of service
 - Fifteen (15) days after five (5) years of service
 - Twenty (20) days after ten (10) years of service
- 2.) Employees may carry over a maximum of five (5) days of vacation time during the first five (5) years of service; maximum of ten (10) days after five (5) years of service.
- 3.) Vacations Accruals for Police Officers:
 - One (1) week vacation equates to two (2) days off.
 - Two (2) weeks vacation equates to four (4) days off.
 - Three (3) weeks vacation equates to six (6) days off.
 - Four (4) weeks vacation equates to eight (8) days off.

*Proposed policy (changes in **italics**)*

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Five (5), days during the first year after six (6) months of service.

Ten (10) days after completion of two (2) through four (4) years of service

Fifteen (15) days after five (5) years of service

Twenty (20) days after ten (10) years of service

Twenty-five (25) days after twenty-five (25) days of service

2.) Employees may carry over a maximum of five (5) days of vacation time during the first five (5) years of service; maximum of ten (10) days after five (5) years of service.

3.) Vacations Accruals for Police Officers:

- One (1) week vacation equates to two (2) days off.
- Two (2) weeks vacation equates to four (4) days off.
- Three (3) weeks vacation equates to six (6) days off.
- Four (4) weeks vacation equates to eight (8) days off.
- ***Five (5) weeks vacation equates to ten (10) days off.***

3. Discussion regarding removal of empty trash containers. Mayor Burke will request Attorney Kline to draft an amendment to the "Dumping" section of the Village Code requiring empty containers to be removed from the curb by 8:00 PM on that day that they are emptied.

4. Mayor Burke reported that there will be an upcoming meeting with DEC regarding the levee remediation project.

5. Trustee Aagre reported that there will be a meeting at 10:00am on 5/23 at Wayne Ave with the Village Engineer for prospective bidders on the Pump Station Project.

Respectfully submitted,

Susan E. Fox, Village Clerk